

## Appendix 2

### Internal Audit Plan Progress Quarter 2

Audit	Started	Report Issued	Audit Score
<b>Corporate</b>			
Annual Governance Statement	Y	Y	N/A
NFI (National Fraud Initiative)	Y		
Charities			
Debts Write-Off			
Qtr. 1	Y	Y	N/A (1)
Qtr. 2	Y	Y	N/A (1)
Fraud Risk Review	Y		
Strategic Partner Performance Indicators (PI)			
• Council Tax and Non-Domestic Rates PI's	Y	Y	2
• Benefits PI's	Y	Y	1
• Sundry Debt PI's	Y	Y	1
<b>Finance &amp; Property</b>			
Benefits Calculation Check			
NDR			
Covid Grants	Y		
Creditors	Y		
Budget Monitoring			
Bank Reconciliation			
Fees and Charges	Y		
General Ledger			
Building Repairs			
Related Party Interests	Y	Y	N/A
<b>Information Governance</b>			
IT (Information Technology) Continuity Plans			
Website and Digital Services			
MLUCLG Resilience Funding Action Plan	Y		
<b>Housing &amp; Development Control</b>			
Empty Homes Initiatives	Y		
Landlord Selective Licencing			
<b>Legal &amp; Democratic Services</b>			
Elections	Y	Y	1

## **Appendix 2**

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<b>Audit</b>	<b>Started</b>	<b>Report Issued</b>	<b>Audit Score</b>
<b>Street Scene</b>			
Trade Waste			
Out of Hours Response			
<b>Economy &amp; Growth</b>			
Charter Walk Procurement	Y		
Markets			
<b>External Clients</b>			
Burnley Leisure – Service Level Agreement	Y	Y	N/A
<b>Incident Reports</b>			
Fuel Vouchers	Y	Y	N/A